Special Event Funding Request Form

CHECK ALL THAT APPLY TO YOUR GRANT REQUEST:
*Must meet all four requirements to qualify for grant funding.

The applying organization is a government recognized non-profit and/or a tax exempt entity.

These grant funds will not be used to pay salaries or wages.

Applicant is not a member of the Grand County Colorado Tourism Board (GCCTB) or a family member of a current member.

The dollar amount you're requesting from the GCCTB does not constitute more than half of your overall budget.

NAME OF ORGANIZATION *

NAME OF EVENT *

CONTACT PERSON *

ADDRESS *

TELEPHONE *

EMAIL *

DESCRIPTION OF EVENT*

BRIEF HISTORY OF THE ORGANIZATION*

TARGET AUDIENCE *

FUNDRAISING EFFORTS TO DATE *

EXPLAIN HOW YOUR EVENT WILL ATTRACT VISITORS TO GRAND COUNTY*

MARKETING/PUBLICITY PLAN*

ESTIMATED TOTAL ATTENDANCE *

AMOUNT OF TOURISM FUNDS REQUESTED *

DETAIL LIST OF EXPENSES
PROJECTED CASH EXPENSES *

FEES (PERFORMERS/SPEAKERS, ETC) *

TECHNICAL/PRODUCTION COSTS *

SPACE RENTAL *

TRAVEL *

SALARIES *

PROGRAMS/SWAG *

MARKETING *

OTHER (PLEASE LIST) *

TOTAL PROJECTED EXPENSES *

TOTAL PROJECTED EXPENSES *

PROJECTED REVENUES
SALES *

CONCESSIONS *

PROGRAM ADVERTISING *

OTHER (PLEASE LIST) *

TOTAL PROJECTED REVENUES *

SUMMARY

TOURISM BOARD GRANT FUNDS REQUESTED *

DETAIL HOW TOURISM BOARD FUNDS WILL BE SPENT*

Entities are REQUIRED to fill out the grant evaluation report within 45 days of the event or at the end of the funded marketing period. The evaluation must include attendance counts, promotional materials, and a financial report, which includes all revenues, in-kind services and expenses. Failure to return this report by the due date will make the organization ineligible for funding in the future for at least a one year period or determined by the entire board.

I agree to the privacy policy and consent to receiving emails from Grand County. I understand that my information will be collected and used for the sake of communication regarding this grant request. I understand I may unsubscribe at any time. GDPR FAQs